



Chesterfield Community Center

48400 Sugarbush, Chesterfield, MI 48047

Building Use Regulations

1. Rentals are available during published hours of operation, around scheduled programs.
2. Set-up is not provided outside of the standard room set-up. Tables & chairs will be made available for the renter to utilize (To be set-up by renters).
3. Clean-up and tear down are the responsibility of the renter.
4. Additional fees for damage, cleaning fees, or additional time will be charged.
5. Rentable hours will be made available for the season when the Chesterfield Connection is published. Winter (January-April), Summer (May-August), & Fall (September-December). Room rentals are not available beyond this timeframe until the next publication date.
6. Community groups may qualify for free use of space to host a meeting if 50% or more of the group currently reside in Chesterfield Township.
7. Payment of full rental fee and signed Terms of Use Agreement due to secure space.
8. Definitions for use of space;
 - a. Meetings: conversational, informational, seated presentations
 - b. Events: social planned gathering, parties, celebrations, athletic practices
 - c. Community Groups: Scouts, HOA, Civic Organizations, Local Groups, Non-Profit, etc.

Room Rental Options with Hourly Fee

Art Room	Tables & Chairs for 15 people	\$25/hour
Meeting Space	Tables & Chairs for 15 people	\$25/hour
Multi-Purpose Room	Open Room Set-Up	\$50/hour
Gymnasium	Open Room Set-Up	\$50/hour

January – April 2023 Building Hours*

Monday-Thursday	4-8PM
Saturday-Sunday	9AM-3PM

*Room rentals will not be available during times of regularly scheduled programming & events. Rates & hours of future rentals are subject to change with written notice.



Chesterfield Community Center

Terms of Use Agreement

Business or Group Name: _____

Responsible Party Name: _____

Address: _____

Phone: _____ Email: _____

Type of Activity: _____ Est. Attendance: _____

Room: _____

Dates & Times: _____

Additional Requests: _____

To the fullest extent permitted by law, the named group or organization agrees to defend, pay in behalf of, indemnify, and hold harmless the Charter Township of Chesterfield, its elected and appointed officials, employees, volunteers, and others working in behalf of Chesterfield Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from Chesterfield Township, its elected officials, employees, volunteers, and others working in behalf of Chesterfield Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in anyway connected or associated with the above indicated activity & use of Chesterfield Township Community Center during the indicated days, dates, and times. Damages to the facility may result in subsequent fees charged to the group. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury, disability, death, illness, damage, loss, claim, liability, or expense, of any kind, that may be experienced as a renter or incurred in connection with my use of this facility and overall building use. On my behalf, on the behalf of my organization, participants, families and guests., I hereby release, covenant not to sue, discharge, and hold harmless the Charter Township of Chesterfield, its employees, agents, and representatives, of and from the claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of Charter Township of Chesterfield, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any activity on property owned by the Charter Township of Chesterfield.

RENTER Signature: _____ Date: _____

----- STAFF USE ONLY -----

Application Approved: YES or NO Approved By: _____ Date: _____

Comments: _____