

Park Supervisor
Job Description

This position is in charge of the daily operations of Brandenburg Park (May-September). This seasonal part-time position is charged with overseeing the Brandenburg Park Booth Attendants, Concession Stand Workers, welcoming the citizens to the park and the overall park security. The Park Supervisor will perform professional, supervisory and administrative work in planning and managing park activities. The Park Supervisor will oversee all aspects of safety regulations, compliance and training as they pertain to the park and staff. Monitor facility use procedures and make recommendations for change as needed. Additional responsibilities include (but not limited to), maintaining a cordial relationship with the public and set an example of acceptable conduct for staff. The Park Supervisor will also be required to reconcile park booth fees and concession fees and follow procedures for proper cash handling. Park Supervisor will also be in charge of handling all pavilion rentals as they enter the park and ensure rentals are following park rules. Position will also monitor the park's boat launches and enforce park hours. The Park Supervisor works closely with the Department of Public Works and the Facilities Operation Director in coordination of park cleanliness and regular monitoring of the Brandenburg Park Splash Pad.
Starting Wage: \$12.25 per hour

An application can be picked up at the Chesterfield Township Municipal offices or downloaded online at <http://www.chesterfieldtwp.org/ReferenceDesk/Forms/JobApplication.pdf>

These are seasonal (not permanent) positions. Applicants must be at least 18 years of age and be willing to work evenings, weekends, and holidays and be willing to work up to 40 hours per week. Applicants must have a High School Diploma, valid Michigan Driver's License and have dependable transportation. Applicants must pass background and physical exam. Access to mobile communications is required. This position reports directly to the Director of Parks and Recreation.