

Chesterfield Township Pavilions & Building Rental Form

Pavilion Rental: _____	Fee: _____	Account Number: 545-000-653
Building Rental: _____	Fee: _____	Account Number: 545-000-653
Security Deposit: <u> X </u>	Fee: <u>\$100.00</u>	Account Number: 701-000-285
Extra Tables: _____	Fee: _____	Account Number: 545-000-642

TOTAL DUE: _____ **DATE:** _____ **CASH:** _____ **CHECK:** _____ **CREDIT:** _____ **TREASURER'S OFFICE:** _____

Reservations can be paid by Cash or Credit Card (add'l. 3% service fee). Personal checks permitted providing the rental is paid at least 30 days in advance.

Both the rental fee & security deposit must be paid at time of reservation. Rental date will not be held without payment of both. The rental fee is absolutely non-refundable. Security deposits will be returned via U.S. Mail four to six weeks after the rental has taken place providing there are no damages. Should there be any alterations to the structure or if the site clean-up is considered excessive by park personnel, the renter will be charged for clean-up and repairs.

Rental Day & Date: _____

Full Name: _____ Date of Birth: _____

Organization, if applicable: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Type of event: _____ **Number of Guests:** _____

***IN-SEASON RENTAL RATES (Memorial Day thru Labor Day)**

*Rates are increased during the off-season.

The cost, in addition to, the in-season rental rate is \$108 (Mon-Sat) or \$144 (Sun). Park Entry Fee Required (Memorial Day thru Labor Day)

<u>RENTALS</u>	<u>LOCATION</u>	<u>FEE</u>
Pavilion A (8 Tables)	Closest to the parking lot & splash pad	\$150
Pavilion B (8 Tables)	Closest to the playground	\$150
Pavilion C (6 Tables)	Closest to horseshoes (w/restrooms)	\$150
Pavilion D (8 Tables)	Closest to the water	\$150

<u>BUILDING</u>		
Brandenburg Park (A/C, Heat, Tables, Chairs, Refrigerator, 70pp.)	Close to the water & playground	\$200

<u>ADDITIONAL RENTALS</u>		
Extra Picnic Tables		\$10 each

BRANDENBURG PARK AMENITIES: Splash Pad, ADA Playground, Tennis Court, Basketball Courts (2), Horseshoe Pits (4), Sand Volleyball Courts (3), Roller Hockey Court, 500' Fishing Pier, Boat Launches (5), Hike/Bike Path, Grills, Picnic Tables, & Restrooms.

(Use of recreation courts and play areas are on a first-come, first-serve basis. Equipment is neither rentable nor provided.)

NO refunds, NO pets allowed in the park, NO swimming, NO mooring or docking boats/ jet skis, NO glass containers.

Please list any non-traditional activities you may be planning such as Bounce Houses, Tents, Etc.: _____

*****RENTER MUST PROVIDE INSURANCE WAIVER BEFORE ANY EQUIPMENT WILL BE PERMITTED ON PARK PROPERTY!. It is the renter's responsibility to make sure all insurance documents are received in accordance to the rules and regulations state in the rental agreement. *****

CHECK-IN TIME: _____ **CHECK-OUT TIME:** _____

Renter's Signature: _____ Date: _____

STAFF APPROVAL: _____ **DATE:** _____

**Chesterfield Twp. Municipal Offices, 47275 Sugarbush, Chesterfield, MI 48047
Office Hours: Monday-Friday, 8:00AM-4:30PM Phone: (586) 949-0400 ext. 4**