

Chesterfield Leisure Services Pavilions & Building Rental Form

Pavilion Rental: _____
Building Rental: _____
Security Deposit: X
Extra Tables: _____

Fee: _____
Fee: _____
Fee: **\$100.00**
Fee: _____

Account Number: **545-000-653**
Account Number: **545-000-653**
Account Number: **701-000-285**
Account Number: **545-000-642**

TOTAL DUE: _____ DATE: _____ CASH: _____ CHECK: _____ CREDIT: _____ TREASURER'S OFFICE: _____

Reservations can be paid by Cash or Credit Card (add'l. 3% service fee). Personal checks permitted providing the rental is paid at least 30 days in advance.

Both the rental fee & security deposit must be paid at time of reservation. Rental date will not be held without payment of both. The rental fee is absolutely non-refundable. Security deposits will be returned via U.S. Mail four to six weeks after the rental has taken place providing there are no damages. Should there be any alterations to the structure or if the site clean-up is considered excessive by park personnel, the renter will be charged for clean-up and repairs.

Rental Day & Date: _____

Full Name: _____ Date of Birth: _____

Organization, if applicable: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Type of event: _____ Number of Guests: _____

***IN-SEASON RENTAL RATES (Memorial Day thru Labor Day)**

*Rates are increased during the off-season.

The cost, in addition to the in-season rental rate, is \$110 (Mon-Sat) or \$150 (Sun). Park Entry Fee Required (Memorial Day thru Labor Day)

RENTALS

Pavilion A (8 Tables)
Pavilion B (8 Tables)
Pavilion C (6 Tables)
Pavilion D (8 Tables)

LOCATION

Closest to the parking lot & splash pad
Closest to the playground
Restrooms Attached
Closest to the water

FEE

\$150
\$150
\$150
\$150

BUILDING

Brandenburg Park (A/C, Heat, Tables, Chairs, Refrigerator, 70pp.) Close to the water & playground

\$200

ADDITIONAL RENTALS

Extra Picnic Tables

\$10 each

BRANDENBURG PARK AMENITIES: Splash Pad, ADA Playground, Tennis Court, Basketball Courts (2), Sand Volleyball Courts (3), Pickleball Court, 500' Fishing Pier, Boat Launches (5), Hike/Bike Path, Restorative Shoreline, Grills, Picnic Tables, & Restrooms.

(Use of recreation courts and play areas are on a first-come, first-serve basis. Bring your own equipment.)

NO refunds, NO pets allowed in the park, NO swimming, NO mooring or docking boats/ jet skis, NO glass containers.

Please list any non-traditional activities you may be planning such as Bounce Houses, Tents, Etc.: _____

*****RENTER MUST PROVIDE INSURANCE WAIVER BEFORE ANY EQUIPMENT WILL BE PERMITTED ON PARK PROPERTY! It is the renter's responsibility to make sure all insurance documents are received in accordance to the rules and regulations stated in the rental agreement.*****

CHECK-IN TIME: _____ CHECK-OUT TIME: _____

Renter's Signature: _____ Date: _____

STAFF APPROVAL: _____ DATE: _____

Chesterfield Twp. Municipal Offices, 47275 Sugarbush, Chesterfield, MI 48047
Office Hours: Monday-Friday, 8:00AM-4:30PM Phone: (586) 949-0400 ext. 4