

Chesterfield Leisure Services Pavilions & Building Rental Form

Pavilion Rental: _____	Fee: \$150.00	Account Number: 545-000-653
Security Deposit: _____	Fee: \$100.00 (Pavilion)	Account Number: 701-000-285
Building Rental: _____	Fee: \$200.00	Account Number: 545-000-653
Security Deposit: _____	Fee: \$200.00 (Building)	Account Number: 701-000-285
Extra Tables: _____	Fee: \$10.00 Each	Account Number: 545-000-642

TOTAL DUE: _____ **DATE:** _____ **CASH:** _____ **CHECK:** _____ **CREDIT:** _____ **TREASURER'S OFFICE:** _____

Reservations can be paid by Cash or Credit Card (add'l. 3% service fee). Personal checks permitted providing the rental is paid at least 30 days in advance.

Both the rental fee & security deposit must be paid at time of reservation. Rental date will not be held without payment of both. The rental fee is absolutely non-refundable. Security deposits will be returned via U.S. Mail four to six weeks after the rental has taken place providing there are no damages. Should there be any alterations to the structure or if the site clean-up is considered excessive by park personnel, the renter will be charged for clean-up and repairs.

Rental Day & Date: _____

Contact Full Name: _____ Date of Birth: _____

Organization, if Applicable: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____ Secondary Phone: _____ Email: _____

Type of Event: _____ **Number of Guests:** _____

CHECK-IN TIME: _____ **CHECK-OUT TIME:** _____ **(RENTALS ARE AVAILABLE BETWEEN THE HOURS OF 9AM-8PM)**

***IN-SEASON RENTAL RATES (Memorial Day thru Labor Day)**

*Rates are increased during the off-season.

The cost, in addition to the in-season rental rate, is \$110 (Mon-Sat) or \$150 (Sun). Park Entry Fee Required (Memorial Day thru Labor Day)

<u>OPEN-AIR PAVILIONS</u>	<u>LOCATION</u>	<u>FEE</u>	<u>SEC. DEPOSIT</u>
Pavilion A (8 Tables)	Closest to the parking lot & splash pad	\$150	+ \$100
Pavilion B (8 Tables)	Closest to the playground	\$150	+ \$100
Pavilion C (6 Tables)	Closest to Jefferson Ave. (w/ attached restrooms)	\$150	+ \$100
Pavilion D (8 Tables)	Closest to the lake	\$150	+ \$100

INDOOR BUILDING

Brandenburg Park (A/C, Heat, Tables, Chairs, Refrigerator, 70pp.)	Close to the water & playground	\$200	+ \$200
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ADDITIONAL RENTALS

Extra Picnic Tables	\$10 each
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BRANDENBURG PARK AMENITIES: Splash Pad, ADA Playground, Tennis Court, Basketball Courts (2), Sand Volleyball Courts (3), Pickleball Courts (3), 500' Fishing Pier, Boat Launches (5), Hike/Bike Path, Restorative Shoreline, Grills, Picnic Tables, & Restrooms.

(Use of recreation courts and play areas are on a first-come, first-serve basis. Bring your own equipment.)

NO refunds, NO pets allowed in the park, NO swimming, NO mooring or docking boats/ jet skis, NO glass containers.

Please list any non-traditional activities you may be planning such as Bounce Houses, Tents, Etc.: _____

*****RENTER MUST PROVIDE INSURANCE WAIVER BEFORE ANY EQUIPMENT WILL BE PERMITTED ON PARK PROPERTY! It is the renter's responsibility to make sure all insurance documents are received in accordance to the rules and regulations stated in the rental agreement. *****

Renter's Signature: _____ Date: _____

STAFF APPROVAL: _____ **DATE:** _____

Chesterfield Leisure Services, 47275 Sugarbush, Chesterfield, MI 48047
Office Hours: Monday-Friday, 8:00AM-4:30PM Phone: (586) 949-0400 ext. 4